

JULY 20, 2017

MINUTES OF THE SCHOOL BOARD MEETING OF INDEPENDENT SCHOOL DISTRICT NO. 2184, ROCK COUNTY, LUVERNE, MINNESOTA. A regular meeting of the Board of Education, ISD #2184, was held in the District Office on July 20, 2017, at 7:00 p.m.

The following members were present: Katie Baustian, Colleen Deutsch, Eric Hartman, Tim Jarchow, and Shelley Sandbulte. Absent: Jodi Bosch and Reva Sehr. Also present: Craig Oftedahl, Marlene Mann, Stacy Gillette, Arif Quairishi, Lori Eckrich, Gary Olsen, and Mavis Fodness – Rock County Star Herald.

Chairperson Baustian called the meeting to order with the Pledge of Allegiance. It was noted there is an addendum to the agenda. Motion made by Deutsch, second by Hartman, to approve the agenda with addendum. Motion unanimously carried.

Administrative reports were given.

Motion made by Deutsch, second by Hartman, to approve the June 22, 2017, and July 11, 2017, school board minutes as presented. Motion unanimously carried.

Business Manager Marlene Mann reviewed the school district bills. Motion made by Deutsch, second by Hartman, to pay the bills as presented in the amount of \$2,457,316.91. Motion unanimously carried.

Motion made by Deutsch, second by Sandbulte, to receive the Student Activity report showing the balances as of June 30, 2017. Motion unanimously carried.

Member Deutsch moved the adoption of the RESOLUTION RELATING TO THE ISSUANCE OF SCHOOL BUILDING BONDS AND CALLING AN ELECTION THEREON. The motion for the adoption of the foregoing resolution was duly seconded by Member Jarchow. On a roll call vote, the following voted in favor: Hartman, Deutsch, Sandbulte, Jarchow and Baustian; and the following voted against: none; Members Bosch and Sehr were absent; whereupon said resolution was declared duly passed and adopted.

The following bakery products bids were received on July 11, 2017:

	<u>PAN-O-GOLD</u> <u>BAKING CO</u>	<u>BIMBO BAKERIES</u>	<u>EDGERTON</u> <u>BAKERY</u>
Whole Grain Bread Sandwich	\$1.42 per loaf	\$1.73 per loaf	
White Sandwich Bread	\$1.42 per loaf	\$1.50 per loaf	
Whole Grain Hot Dog Buns	\$3.30 per pkg		
6" White Hot Dog buns	\$1.40 per 12 ct	\$2.03 per 16 ct	\$2.55 per pkg
4" Whole Grain Hamburger Buns	\$3.30 per 30 ct	\$1.95 per 12 ct	
4" White Hamburger Buns	\$1.40 per 12 ct	\$2.15 per 16 ct	
3.5" White Hamburger Buns	\$1.35 per 12 ct	\$1.70 per 12 ct	\$2.40 per pkg
3.5" Whole Grain Hamburger Buns	\$6.50 per pkg		
Whole Grain Footlong	\$1.60 per 6 ct	\$1.94 per 6 ct	
Whole Grain 6" Hoagie Buns	\$3.45 per 24 ct	\$2.20 per 16 ct	\$2.75 per pkg
White 6" Hoagie Buns	\$3.45 per 24 ct	\$4.38 per 24 ct	
Whole Grain Bread R/T	\$1.40 per loaf	\$1.92 per loaf	
Kids Choice White Bread	\$1.50 per loaf		
Kids Choice Whole Grain Bread	\$1.50 per loaf		
Dakota 12 Grain Bread	\$1.75 per loaf	\$1.98 per loaf	\$2.00 per loaf

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Motion made by Hartman, second by Jarchow, to accept the Pan-O-Gold Baking Company quotation for the 2017-18 school year. Motion unanimously carried.

The following dairy products bids were received on July 11, 2017:

<u>DEAN FOODS NORTH CENTRAL</u>	
Escalator/De-escalator Bid	
1% white - 1/2 pint	0.1734
skim white - 1/2 pint	0.1674
True Moo - 1/2 pint (choc or strawberry)	0.1732
Cottage Cheese - 5# carton	7.0779
Yogurt - Individual Servings (6 oz.)	.4520
1% white - gallon	2.8735

Motion made by Deutsch, second by Jarchow, to accept the bid from Dean Foods North Central for the 2017-18 school year. Motion unaimously carried.

The following vehicle fuel quotations were received on July 11, 2017:

EXPRESSWAY	
LUVERNE BP	
Premium	-10.5 cents / gallon
Ethanol	-10.5 cents / gallon
E-30	-10.5 cents / gallon
E-85	-10.5 cents / gallon
#1 Diesel	-10.5 cents / gallon
#2 Diesel	-10.5 cents / gallon

Motion made by Hartman, second by Deutsch, to accept the Expressway Luverne BP quotation for the 2017-18 school year. Motion unanimously carried.

Motion made by Deutsch, second by Hartman, to approve the Elementary Parent/Student Handbook as presented. Motion unanimously carried. Motion made by Deutsch, second by Sandbulte, to approve the Middle/High School Parent/Student Handbook as presented. Motion unanimously carried.

Motion made by Deutsch, second by Hartman, to continue membership in the Minnesota School Board Association at a cost of \$5,308.00. Motion unanimously carried.

Motion made by Jarchow, second by Hartman, to designate the following depositories: First Farmers and Merchants National Bank, Minnwest Bank of Luverne and/or Minnwest Bank Systems, Exchange State Bank, Minnesota School District Liquid Asset Fund Plus, and Smith Barney, Inc. Motion unanimously carried.

Motion made by Deutsch, second by Sandbulte, to designate the Rock County Star Herald as the official newspaper of the school district. Motion unanimously carried.

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Motion made by Hartman, second by Jarchow, to designate the following school district attorneys: Knutson, Flynn and Deans; and, Ratwick, Roszak, Maloney and Bartel.

Motion made by Hartman, second by Jarchow, to designate Superintendent Craig Oftedahl as the school representative and Todd Oye as the student activities representative to the High School League Governing Board. Motion unanimously carried.

Motion made by Deutsch, second by Jarchow, for authorization given to Marlene Mann, Craig Oftedahl, and Brenda Teal to wire transfer depositories. Motion unanimously carried.

Motion made by Jarchow, second by Deutsch, to set the school board compensation for 2017-18 as \$60.00 for each scheduled regular board meeting; \$50.00 for special meetings; and \$110.00 for meetings that last more than 6 hours. Members of the Board of Education are also covered by Workers Compensation. They will also receive an honorary individual activity pass. Motion unanimously carried.

Motion made by Jarchow, second by Sandbulte, to set the substitute teacher rate at \$110 per day. Motion unanimously carried.

Motion made by Deutsch, second by Jarchow, to set the bus driver physical reimbursement at \$115.00 and the license reimbursement at \$47.00. Motion unanimously carried.

Motion made by Deutsch, second by Hartman, to set the rate for contract private/parochial transportation at \$345 per pupil for the 2017-18 school year. Motion unanimously carried.

Motion made by Hartman, second by Jarchow, to authorize Superintendent Craig Oftedahl to complete necessary paperwork at the Farm Service Agency as required. Motion unanimously carried.

Business Manager Marlene Mann presented the Long-Term Facilities Maintenance (LTFM) Ten-Year Plan for its facilities for 2017-2026. It was noted this does reflect the \$8 million bond levy for thirteen years for health and safety. Motion made by Jarchow, second by Deutsch, to adopt the report as presented. Motion unanimously carried.

Motion made by Deutsch, second by Hartman, to approve the following food service prices for 2017-18:

K-5 LUNCH	\$2.75 per meal
6-12 LUNCH	\$3.00 per meal
REDUCED PRICE LUNCH	\$0.00 (pd by State)
REDUCED PRICE BREAKFAST	\$0.00 (pd by State)
KDGN. BREAKFAST	\$0.00 (pd by State)
1-12 BREAKFAST	\$1.40 per meal
ADULT BREAKFAST	\$2.50 per meal
ADULT LUNCH	\$3.80 per meal
MILK BREAK	\$50.00 per year
EXTRA MILK OR JUICE	\$0.40 per carton

Motion unanimously carried.

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Motion made by Deutsch, second by Jarchow, to grant Superintendent Oftedahl the authority to serve as the identified official to authorize user access to the MDE website. Motion unanimously carried.

Discussion was held regarding the use of crossing guards this year. It was noted the County would no longer be employing crossing guards. It was decided the school district would not be employing crossing guards. It was suggested that a note be put into the fall packets regarding no crossing guards.

Motion made by Deutsch, second by Jarchow, to accept the resignation of Stacy Olson, paraprofessional, effective July 12, 2017. Motion unanimously carried.

Motion made by Jarchow, second by Deutsch, to approve Schedule C personnel as presented. Motion unanimously carried.

Committee reports were given. It was noted the Policy Committee met last night and the Personnel Committee yesterday afternoon.

The upcoming meeting dates were reviewed.

Motion made by Hartman, second by Jarchow, to adjourn the meeting. Motion unanimously carried.

Dated: July 20, 2017

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Shelley Sandbulte, Clerk